

## Monthly Report on Program Occupancy Rates for Supportive Housing Programs

Definition of program occupancy rate: A percentage that reflects the average number of tenants residing in a program per night relative to the program capacity.

Purpose of Report: To monitor occupancy rates on an ongoing basis.

Date of Data Pull: 3/9/2015

Date of report issuance: 3/15/2015

Report prepared by: Catherine Kendall, Database Administrator

Methodology: CSP data will be pulled for each report period, which in this instance consists of a single calendar month. The occupancy number is calculated by summing the length of stay within the report period for all tenants in a program and then dividing that sum by the number of days in the report period.

Occupancy number:  $\sum((\text{report end date (or exit date in the event the tenant exits the program)} - \text{report start date (or entry date in the event of a new tenant)}) + 1) \div \text{number of days in report period}$

Occupancy rates will be calculated by first rounding the program occupancy number to the nearest whole number. Next the rounded program occupancy number will be divided by the program capacity, which is defined in the current fiscal year Program Outcome Plan.

Limitations of analysis: CSP data will not have been subjected to quality assurance prior to data extraction.

### Report Validation:

Report prepared by: Catherine Kendall

Date Signed: \_\_\_\_\_

Report verified by: Keiko Takusagawa

Date Signed: \_\_\_\_\_

Report approved by: Lianna Barbu

Date Signed: \_\_\_\_\_

### FY14 - FY15 Average Project Occupancy Rates

CSB-funded projects	FY15 Current Capacity <sup>1</sup>	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15
Community Housing Network-Briggsdale	25	100%	92%	92%	92%	96%	100%	100%	100%	100%	100%	100%	100%	100%
Community Housing Network-Cassady <sup>5</sup>	10	100%	100%	90%	100%	110%	110%	110%	110%	100%	100%	110%	110%	110%
Community Housing Network-Community ACT	42	95%	100%	100%	100%	100%	100%	100%	100%	95%	95%	100%	100%	100%
Community Housing Network-East 5th Avenue	38	100%	100%	100%	100%	97%	95%	95%	95%	97%	100%	100%	100%	95%
Community Housing Network-Inglewood Court	45	100%	100%	100%	100%	98%	98%	98%	98%	96%	96%	100%	100%	100%
Community Housing Network-North 22nd Street <sup>5</sup>	30	100%	103%	103%	103%	103%	100%	93%	100%	107%	107%	107%	107%	103%
Community Housing Network-North High Street	33	100%	100%	97%	100%	100%	100%	97%	94%	97%	97%	97%	97%	100%
Community Housing Network-Parsons	25	96%	96%	92%	96%	96%	96%	92%	92%	92%	92%	100%	96%	100%
Community Housing Network-RLPTI <sup>3</sup>	108	96%	95%	97%	93%	92%	93%	92%	89%	90%	95%	96%	96%	95%
Community Housing Network-Safe Haven <sup>4</sup>	13	108%	108%	108%	108%	108%	108%	108%	108%	108%	100%	108%	100%	100%
Community Housing Network-Southpoint Place <sup>5</sup>	46	102%	102%	100%	98%	102%	104%	104%	100%	98%	102%	100%	102%	100%
Community Housing Network-St. Clair <sup>5</sup>	30	107%	110%	110%	110%	107%	103%	100%	100%	103%	100%	103%	107%	110%
Community Housing Network-SE Leased Supportive Housing	25	92%	96%	96%	96%	96%	100%	100%	100%	100%	100%	100%	100%	100%
Maryhaven Commons at Chantry	50	98%	98%	100%	100%	100%	100%	100%	94%	92%	94%	96%	98%	98%
National Church Residences-Commons at Grant	50	100%	98%	96%	96%	96%	100%	100%	100%	100%	100%	100%	100%	100%
National Church Residences-Commons at Buckingham	75	99%	96%	97%	97%	97%	99%	99%	96%	96%	96%	99%	99%	96%
National Church Residences-Commons at Livingston	25	100%	96%	96%	100%	100%	96%	96%	100%	96%	92%	92%	96%	92%
National Church Residences-Commons at Livingston II	35	100%	100%	100%	100%	97%	100%	100%	97%	100%	97%	97%	100%	100%
National Church Residences-Commons at Third	60	98%	100%	98%	95%	97%	95%	100%	98%	98%	97%	97%	97%	97%
Southeast-Scattered Sites <sup>5</sup>	120	101%	103%	102%	97%	101%	99%	99%	98%	101%	99%	102%	99%	99%
YMCA-40 West Long St <sup>7</sup>	105	100%	99%	100%	90%	92%	80%	82%	86%	95%	94%	96%	98%	100%
YMCA-40 West Long St Expansion <sup>7,8</sup>	38	N/A	N/A	N/A	29%	42%	76%	89%	92%	92%	97%	100%	100%	100%
YMCA-Franklin Station <sup>2,5</sup>	75	60%	57%	56%	56%	87%	105%	105%	104%	104%	103%	103%	103%	104%
YWCA-WINGS	69	91%	94%	96%	97%	99%	99%	100%	100%	97%	96%	94%	93%	96%

<sup>1</sup>Per current fiscal year POP

<sup>2</sup> Project name changed in May 2014 from Sunshine Terrace to Franklin Station. Sunshine Terrace stopped taking new clients in November 2013 in preparation for the move to Franklin Station.

<sup>3</sup> The following projects house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Family Homes (SRA/1 household); CHN-Family Homes (TRA/2 households); CHN-RLPTI (TRA/15 households).

<sup>4</sup> Three of the 13 units can house up to two individuals and these units are frequently but not always assigned to couples in which both partners are Rebuilding Lives eligible.

<sup>5</sup> Where exceeding 100%, project served RL individuals in Non-RL units or eligible roommates/couples.

<sup>6</sup> Where occupancy is greater than 100%, the project was asked to serve more households due to availability of funds.

<sup>7</sup> Some residents were transitioning into the YMCA 40 W. Long St. Expansion project May through September 2014.

<sup>8</sup>YMCA 40 W. Long St. Expansion is a Shelter Plus Care (SPC) project, so occupancy goal for this project is 100%.

**Grey shading denotes a percentage under 95% occupancy rate; goal is for a 95% occupancy rate. For SPC projects, the goal was increased to 100% as of 07/01/2013, so gray shading will indicate an average occupancy below 100%.**

## FY14 - FY15 Average Project Occupancy Rates

HUD CoC FUNDED PROJECTS <sup>1</sup>	FY15 Current Capacity <sup>2</sup>	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15
<b>Transitional Housing</b>														
Huckleberry House - TLP <sup>6</sup>	24	104%	100%	108%	108%	104%	108%	108%	113%	117%	117%	121%	125%	125%
Friends of the Homeless-New Horizons	36	97%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
VOAGO - Veterans <sup>3</sup>	40	100%	100%	100%	98%	100%	100%	98%	95%	95%	95%	100%	98%	90%
<b>Permanent Supportive Housing</b>														
Community Housing Network-Family Homes <sup>4</sup>	15	100%	100%	100%	100%	100%	93%	93%	93%	93%	100%	100%	100%	100%
Community Housing Network-Wilson	8	100%	100%	100%	100%	100%	100%	100%	100%	100%	88%	100%	88%	100%
VOAGO - Family Supportive Housing	30	93%	97%	100%	100%	100%	100%	100%	97%	100%	100%	97%	100%	100%
<b>Shelter Plus Care</b>														
Amethyst-SPC <sup>5</sup>	72	129%	132%	132%	138%	140%	139%	143%	142%	142%	135%	136%	139%	136%
AIDS Resource Center Ohio - TRA <sup>5</sup>	89	127%	130%	131%	129%	127%	126%	124%	124%	121%	120%	120%	120%	118%
Community Housing Network-SPC SRA <sup>4, 5</sup>	172	94%	93%	93%	88%	90%	92%	97%	97%	95%	95%	98%	105%	105%
Community Housing Network-SPC TRA <sup>4</sup>	149	68%	69%	68%	72%	71%	75%	76%	76%	77%	85%	89%	93%	94%
Faith Mission - Shelter Plus Care <sup>7</sup>	9	89%	89%	89%	89%	89%	89%	89%	78%	78%	78%	56%	33%	22%
Total Shelter Plus Care	491	94%	94%	94%	94%	95%	96%	98%	98%	97%	102%	104%	108%	107%

<sup>1</sup>As of 07/01/2014 all projects are CSB funded.

<sup>2</sup>Per current fiscal year POP

<sup>3</sup>VOAGO - Veterans is not a HUD CoC funded project but receives VA funding. As of 01/01/2011 it is mandatory for this project to participate in CSP.

<sup>4</sup>The following projects house clients that are receiving CHN Shelter Plus Care subsidies: CHN-Family Homes (SRA/1 household); CHN-Family Homes (TRA/2 households); CHN-RLPTI (TRA/15 households).

<sup>5</sup>CMHA allows over-leasing for this project.

<sup>6</sup>TLP is in the process of phase one of a 3 year expansion.

<sup>7</sup>Faith Mission Shelter Plus Care project will close 03/31/2015; in the process of rehousing remaining clients.

Grey shading denotes a percentage under 95% occupancy rate; goal is for a 95% occupancy rate. For SPC projects, the goal was increased to 100% as of 07/01/2013, so gray shading will indicate an average occupancy below 100%.