Winter Warming Center Info Sessions
Meeting Notes
8.18.25

1. Summarized the purpose of the winter warming centers (WWC): To keep people safe from hypothermia, especially those who will not or cannot access traditional shelter AND to provide resources and connections to get people on the path to housing.
2. Overview of the RFP: Seeking operators and service providers for at least 4 separate WWC from 12/1/25-3/31/26. **Application due 9/15/25**
3. Reviewed the training that will be offered.
4. Samba went over how to complete the application using Submittable, walking through each step.
   a. All fields are required; questions will appear based on if you are applying for Operations, Services, or Both
      i. If applying for both, can submit a combined budget or separate budgets, whichever makes sense for you.
   b. Please reach out with any questions or for assistance

Questions & Answers

- What if we want to provide a facility?
  - A: Wonderful! We are looking to have locations in the North, East, South, and West. Facilities are not a part of this RFP, so just send an email to grants@csb.org

- Can I apply to provide Operations or Services at more than 1 site?
  - A: Yes. Complete just one application, noting that in the budget comments and using a separate budget for each site.

- How is the capacity for each Warming Center location determined?
  - A: This is determined with the facility, looking at both safe capacity and availability of restrooms, sleeping spaces etc. Daytime capacity may be higher, but no location will host more than 40 guests each night.

- How many shelter clients should be used in budget proposals in applications.
  - Please submit your applications projecting 40 clients per location. If you are proposing new supplemental warming locations with additional capacity, use the number that you actually anticipate those locations could service.

- Are proposals expected to address security?
  - Yes. Your proposal should include costs for security and provide a general outline of your security plan whether it consists of wanding, patdowns, scheduled walk-throughs, etc.