



FY26 HMIS Quality Assurance Schedule

For All CHOs

Effective FY2026 (July 1, 2025 to June 30, 2026) | Published July 2026

Community Shelter Board conducts a quality assurance (QA) review of HMIS data at least quarterly for each Covered Homeless Organization (CHO), evaluating completeness, accuracy, and timeliness against the benchmarks in the HMIS Policies and Procedures, Section 7.4. This schedule implements the Agency-Level QA Procedures described in Section 7.5 and applies to all CHOs, regardless of funding relationship with Community Shelter Board. Data quality reports are generated through EVA and sent to CHOs for review and correction; each CHO then corrects flagged data and submits QA reports and supporting details to the HMIS Database Manager by the scheduled due date. The schedule below lists the key dates for each FY2026 reporting period. HMIS Agency Administrators are responsible for ensuring their agency's data entry is complete by the dates listed.

Period	Reporting Period Covered	QA Notification Sent to CHOs	Last Day to Enter Data in Clarity	EVA Data Sent to CHOs	Agency QA Review Begins	Agency QA Review Completed
Q1	July 1, 2025 to September 30, 2025	10/6/2025	10/8/2025	10/9/2025	10/13/2025	10/17/2025
SA1	July 1, 2025 to December 31, 2025	1/6/2026	1/8/2026	1/9/2026	1/12/2026	1/16/2026
Q3	January 1, 2026 to March 31, 2026	4/1/2026	4/8/2026	4/9/2026	4/13/2026	4/17/2026
Annual	July 1, 2025 to June 30, 2026	7/2/2026	7/8/2026	7/9/2026	7/13/2026	7/17/2026

Key Dates Explained

QA Notification Sent to CHOs: The date the HMIS Database Manager notifies HMIS Agency Administrators that the QA review period is opening.

Last Day to Enter Data in Clarity: The final day agencies may enter or correct data in Clarity for the reporting period before it is pulled for review.

EVA Data Sent to CHOs: The date agencies receive their EVA data quality report for review and correction, ahead of the Agency QA Review period.

Agency QA Review Begins / Completed: The window during which HMIS Agency Administrators correct flagged data and submit QA reports and supporting details to the HMIS Database Manager, per Section 7.5.

Period key: Q1 and Q3 are quarterly periods. SA1 is the semi-annual period covering July through December and includes the Q2 review, so no separate Q2 review is scheduled. Annual (A) covers the full fiscal year, July 1, 2025 through June 30, 2026, and includes the Q4 review window, so no separate SA2 or Q4 review is scheduled.

Full QA procedures and data quality benchmarks: [csb.org/providers/hmis/](https://www.csb.org/providers/hmis/) (HMIS Policies and Procedures, Sections 7.4 and 7.5). Agencies that do not achieve compliance by the review completion date should refer to the non-compliance process outlined there.